

## Minutes of the IQAC meeting on 22/6/2021

### Agenda

- 1 Submission of pending AQAR's
- 2 Plan for academic year 21-22
- 3 Preparation of AQAR 20-21

Received last meeting's suggestions and decisions made.  
 Analysed the progress of pending AQAR's.  
 Reviewed the progress of RUSA work.  
 MOOC course on organic farming was formally inaugurated.

### Decisions taken.

- 1 Since the last date of submission of pending AQAR's have been extended, it was decided to finish the work well before the deadline.
- 2 Decided to continue online classes till further government orders.
- 3 Decided to do school induction programme online.
- 4 Decided to start preparation of AQAR 20-21
- 5 Decided to conduct various programmes for students in online mode till offline classes begin.
- 6 Decided to do library automation
- 7 Decided to host Mh University inter-collegiate tournaments in the college
- 8 Decided to instruct the contractor to finish the work in the staff room and tables at the earliest.

## Members Present.

Dr. Mangi S.  
Dr. V. Sadekumar  
Dr. Dinku

Dr. Beena Rani S  
Dr. Anitha S.M.  
Dr. Ruwaf N  
Dr. Sheekh-V.T



## Minutes of the IQAC Meeting on 31/8/2021

### Agenda

- 1 Final submission of AQARs.
- 2 Preparation of AQAR 20-21
- 3 Preparation of SSR.

Reviewed last meeting's suggestions and decisions made.  
Renovation work in staff room is almost over.

### Decisions taken:

- 1 Completed final submission of pending AQARs (16-17 to 19-20) (4 years). Today at 1.00 PM.
- 2 IQAC congratulated all faculty for the successful submission.
- 3 Decided to review placement cell
- 4 Decided to initiate steps for rainwater harvesting
- 5 Decided to convert the ground floor seminar hall into an indoor sports & fitness centre after completion of the new class rooms (RUSA).

### Members Present:

Dr. Manoj S.  
Dr. Kavate N  
Dr. Aniltha S.M.

AS

AS  
AS

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Dr. V. Sreedkumar  
Dr. Devika R.

~~Dr~~  
DO

Dr. Beena Rami S  
Dr. Sheeba V.T

~~Dr~~  
Beeba

## Minutes of the IQAC Meeting held on 17/11/2021

### Agenda

1. Submission of AQAR 20-21
2. Submission of NCTE PAR
3. Submission of data in AISHE Portal.
4. Programmes to be conducted.
5. Appointment of part-time librarian & library automation.

### Decisions taken.

1. Decided to conduct review meetings every week to discuss progress of AQAR 20-21
2. Decided to submit AQAR before 31/12/2021.
3. Decided to submit NCTE PAR online and entrusted the responsibility to the team led by Dr Aniltha S.M.
4. Decided to submit required data in AISHE portal.
5. Decided to conduct Yoga, BLS and self defence & training to First year students.
6. Decided to conduct various other programmes beneficial to students.
7. Decided to send college teams to participate in MG University Youth Festival.
8. Decided to ensure active participation of our students in various programmes of MG University - N700C, YIP etc.
9. Decided to give K TET orientation to our students with the help of our alumni.
10. Decided to conduct PTA general body meeting, merit day etc.

The meeting also reviewed last meeting's suggestions and decisions.

### Members Present-

Dr. V. Sreekumar

~~BL~~

Dr. Beena Rami S

~~BB~~

Dr. Devika K

~~DB~~

Dr. Anitha SM.

~~AS~~

Dr. Ravati N

~~RN~~

Dr. Mangal

~~DM~~

Dr. Sheeba V.T

~~Sheeba~~

## Minutes of the IQAC meeting held on 02/3/2022.

### Agenda

1. Submission of AQAR 20-21 before 15/5/2022.
2. Selection of new co-ordinators for RUSA & IQAC
3. Review of activities 21-22.

### Decisions taken:

1. Decided to submit AQAR 20-21 by first week of May 2022 (Last date of submission 15 May 2022).
2. Since Dr. Manoj S (RUSA & IQAC co-ordinator) is retiring from service on 31/5/2022, it was decided to new co-ordinators for RUSA and IQAC.


### Review of activities 2021-22. and last meeting decisions.

1. MG University South Zone inter Collegiate Table Tennis championship was conducted on 1<sup>st</sup> December 2021 in which S.D. College, Kanjirappally became champions.
2. Yoga training was conducted from 6<sup>th</sup> to 9<sup>th</sup> Dec. 21.
3. Theatre practice workshop was conducted on 15/12/21
4. Self defence training for women was conducted in collaboration with Kerala Police from 3<sup>rd</sup> to 5<sup>th</sup> January 2022.
5. Three day National webinar on Pandemic psychology was conducted from 23<sup>rd</sup> to 25<sup>th</sup> Sept 2021.

- 6 Training programme on First Aid and BLS was conducted by a team of doctors from the Department of Emergency Medicine, Believers Church Medical College.
- 7 K TET orientation was done with of our alumni.
- 8 One week extension programme - Corjitham was organised by the Physical Science Association from 14<sup>th</sup> December.
- 9 Part-time librarian was appointed and library was automated using COHA software.
- 10 41 students participated in various team and individual competitions in the MA University Youth Festival. 12 students secured A grades and prizes.
- 11 Our students actively participated in 17000 K DISC - YIP programmes.
- 12 NCTE PAR was successfully uploaded on 2/2/22.
- 13 ASHE DATA was submitted on 15/4/22.
- 14 Several other programmes were conducted.
- 15 PTA general body meeting, Messit day etc were conducted.
- 16 Decided to regularize the applications of Dr. Pradeep K. Dr. Beena Rani & Dr. Suresh KJ, for the post of Profess.

Members Present

Dr. V. Sreekumar  
 Dr. Ruvati N  
 Dr. Anitha S.M.

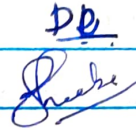
  
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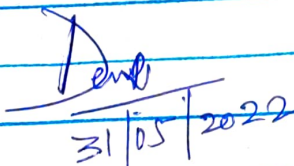
Dr. Beena Rami S  
Dr. Manoj S



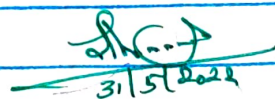
Dr. Devika R.  
Dr. Sheela V.T



Dr. Manoj S, IQAC Coordinator retired from service on ~~30~~<sup>31</sup>.05.2022. The charges of IQAC Coordinator is handed over to Dr. Devika R, Associate Professor (w.e.f 31.05.2022)

  
31/05/2022

Dr. Pradheep Kumar S.K

  
31/5/2022